

# PROJECT MANAGER Glasgow



**35 hours per week over 44 weeks per annum**

**Fixed term:** one year from start date, subject to continuing funding

**Based from:** Early Years Scotland Office, 23 Granville Street, Glasgow G3 7EE

**£27,854** per annum (Point 31 on the Scale 31-34)

**20 days annual leave** to be taken during school holiday periods

**12 public holidays per year**

**5% employer pension contribution** from 3 months' service

All pay and allowances are pro-rata

**Applicants' qualifications should be consistent with those required to register as a Manager with SSSC** (e.g. BA Childhood Practice, PDA Level 9)

**A full, current driving licence with own transport insured for business use & PVG Scheme membership are required.**

## ***P1 Stay, Play and Learn***

Early Years Scotland is embarking on an exciting new venture that shares and promotes the Scottish Government's vision of closing the attainment gap and equipping our youngest children to achieve and thrive in a challenging world. The Project Manager will lead a team of early years practitioners who will be offering P1 Stay Play and Learn sessions to primary schools in Glasgow to support the national Pupil Equity Funding.

We need exceptional, inspired people to take this from vision to reality and **YOU** could be part of this team!

The Early Years Project Manager will lead a team of early years practitioners within the designated primary school settings to:

- facilitate regular Stay Play and Learn sessions with P1 and up and coming P1 children and their families together
- encourage and support the children and parents to play and learn together
- fully involve parents to promote and enrich the vital home/school learning link
- work in collaboration with the primary school staff teams

An excellent knowledge of managing an early learning and childcare setting and a good understanding of emerging practice in the field of Early Learning and Childcare are essential for the post.

We will welcome applicants who can demonstrate:

- understanding of the importance of play in young children's learning and development
- understanding of the importance of parental engagement and family learning
- experience of working collaboratively with other agencies
- excellent leadership and management skills
- excellent verbal and written communications skills with competent IT abilities

**How do our staff feel about working for Early Years Scotland?**

*"I absolutely love my role. The team I work with are so helpful and very enthusiastic about what we do at EYS" Dawn (Glasgow)*

*".....such a rewarding job with potential for making huge differences to people's lives" Clare (Glasgow)*

**Applicants must be available for interview on Thursday 20 July**

**Applications will be accepted up to 17 July and interviewees will be informed on 18 July**

Application forms and full post information can be downloaded at <http://earlyyearsscotland.org/about-us/job-vacancies> and completed applications emailed to [recruitment@earlyyearsscotland.org](mailto:recruitment@earlyyearsscotland.org). For more information contact Gail Squires on 0141 221 4148. **Please do not send CVs.**

**Early Years Scotland is an Equal Opportunities Employer**